

Summer Meeting Communication



Dear Parent/Guardian:

Summer meetings are optional for students in the Lincoln TeamMates program. **While it is not required, your student's mentor would like to meet with your student one or more times this summer.**

The approved meeting sites are well-supervised. They are either schools with a Community Learning Center (CLC) or a school that is open during the summer. The meetings will last up to one hour.

The student must either be enrolled in a summer program at the approved site, be able to walk or ride a bike to the approved site, or be transported by someone other than the mentor. **Mentors may not transport the mentee to or from meetings for any reason.**

Please complete the parent section below and have your student return this form by May 24th to the TeamMates facilitator at their school. After May 24th, return to the TeamMates office (sblizek@lps.org or P.O. Box 82889, 68501). A copy will be returned to you. Communication between the mentor and parent/guardian is solely for summer meetings - scheduling, reminding of, and canceling/rescheduling.

	<p>Student Name: _____</p>
Mentor	<p>Mentor Name: _____ Phone: _____</p> <p>Approved Site: _____ Phone: _____</p> <p>We would like the first meeting to be on ____/____/____ at _____ (time). If the student is not enrolled at the site, he/she should arrive about 10 minutes before the meeting time.</p>
Parent	<p>Parent/Guardian Name: _____ Phone: _____</p> <p>I give my student permission to meet his/her mentor at the summer site mentioned above.</p> <p><input type="checkbox"/> My student is enrolled at the above CLC summer site</p> <p><u>My student is not enrolled and will arrive and leave the site:</u></p> <p><input type="checkbox"/> on their own (walk or bike)</p> <p><input type="checkbox"/> car – Driver's Name: _____ Driver's Phone: _____</p> <p><input type="checkbox"/> other – Please describe: _____</p> <p><u>The best way to contact me to arrange meetings is by:</u></p> <p><input type="checkbox"/> Phone <input type="checkbox"/> Text <input type="checkbox"/> Email _____</p> <p><input type="checkbox"/> My high school student may arrange meetings with his/her mentor directly. A Mentor/Mentee Communication form is on file. I understand this form has to be on file before mentor and mentee can communicate this way.</p> <p>Parent/Guardian Signature: _____ Date: _____</p>
Facilitator	<p>Provide copies of this completed form to parent/guardian and mentor. Scan this form into DocuShare or get it to the TeamMates Office by school mail, email or fax: 402-436-1948.</p> <p><input type="checkbox"/> Check here if summer meetings were discussed with and approved by parent/guardian via phone. Complete information in "Parent" section above. Date: ____/____/____</p> <p>Facilitator Signature: _____ Date: _____</p>