



Summer Site Information for TeamMates Mentors

Any TeamMates match can meet at this site regardless of age or school attended.

Norwood Park Elementary School (includes Brownell students)

Address: 4710 N. 72nd Street

Site Supervisors: **Brownell: Sheri Quirie**
 Phone: 402-613-7432
 Email: sheri.quirie@lps.org

Norwood Park: Dana Berger
 Phone: 402-436-1155
 Email: dana.berger2@lps.org

Dates: May 30 – August 4 Closed: July 4
 Days/Times: Monday – Friday; 7:00 a.m. – 6:00 p.m.

Lunch: 11:30 a.m. – 12:30 p.m. Enrolled students must eat lunches provided and be observed eating by staff. Mentors can bring their own lunch, but may not bring the student food. Lunch is available to a non-enrolled mentee, but it is best if the site supervisor is notified in advance.

Procedure:

Advance notice of TM meetings is preferred. Contact either site supervisor (contact information above) for the first meeting as CLC students and staff may be away on various days throughout the summer. Then use the “Next Appointment” column of the sign-in form or contact site supervisor as needed.

If the student is enrolled in the CLC program at this site, mentors may meet without making an appointment, but should call first to be sure the student is in attendance.

Park in the main parking lot on the street (not in the bus lane) and enter through the main door (#1). Please check in with staff upon your first visit and they will show you how to sign in and what areas of the building are available that day. Both the mentor and the mentee need to write their phone numbers on the sign in form at the first meeting.

Contact Sheri or Dana if you cannot come as scheduled or to confirm an enrolled student is present.

Games/activities at the site may be available for use by matches. Ask the site supervisor.

Special information:

If your student/mentee is not enrolled in the summer program at the site, please watch and be sure the student leaves the school property (walk, bike, etc.) after your meeting.

Mentors may NOT leave the premises with their mentee or transport the mentee to any location, for any reason, without documentation and prior approval from the TeamMates Office.

If you want to have an “out of school” meeting with your mentee (allowed grades 6-12 only, matched for at least 6 months), contact the TeamMates Office at 402-436-1990. Appropriate documentation, a third party over the age of 18 and parent permission is required in advance. Forms and instructions are on the lincolnteammates.org website.